



P.O. Box 531203
Los Angeles, CA

lebanese collegiate network
.ORG

**Request for Proposals to Host
The 2010 Lebanese Collegiate Network Convention**

University/College Name: University of California, Santa Barara

University Lebanese Club Name: Lebanese Club at UCSB

**In order to qualify, your ULC must be an LCN dues-paying subscribing member.*

Is your ULC a LCN subscribing dues-paying ULC? Yes No

Dues Payment Date: 10/08/08 _____

Contact Name: Thalia Jarjour _____

Contact Number: _____

Contact Email: tjarjour@umail.ucsb.edu ; Lebanese.ucsb@gmail.com _____

Has your contact attended the LCN 08 Convention at University of Maryland College Park?

Yes No Not sure, but I intend to find out

❖ **LCN Constitution**

Article VII: **Annual Meeting**

Section 1 The LCN Convention shall be held on such date and at such place as the Board designates. Other meetings shall be held in accordance with the LCN Bylaws.

❖ **LCN Bylaws**

Article III: **The Executive Board**

Section 6 The responsibilities of the officers shall be as follows:

(7) Vice President of Events

The VP of Events shall plan all events relevant to LCN.

7.1 The VP of Events shall ensure that above all, the Annual LCN Convention is carried out every year in the month of March or April.

7.2 The VP of Events shall plan all details relevant to programs and events pending Board approval. This includes but is not limited to: venue selection, scheduling, ticket sales, and logistics.



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Please select all the dates your ULC can host the 2009 LCN Convention. These dates fall on Friday, Saturday and Sunday. It is important that you take into account holidays, conflicting school events, spring break dates and other school specific issues when selecting. Participation of your respective ULC membership is imperative to the success of the LCN Convention.

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> March 5-7 th | <input checked="" type="checkbox"/> March 19-21 st | <input checked="" type="checkbox"/> April 2-4 th | <input checked="" type="checkbox"/> April 16-18 th |
| <input type="checkbox"/> March 12-14 th | <input checked="" type="checkbox"/> March 26-28 th | <input checked="" type="checkbox"/> April 9-11 th | <input checked="" type="checkbox"/> April 23-25 th |

1. Is funding available from your respective University or College to help sponsor the 2010 LCN Convention?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| <input type="checkbox"/> Yes, under certain conditions | <input type="checkbox"/> Not sure, but I intend to find out |

Conditions: _____

2. Have you had experience reserving funding for ULC related events from your university or college?

- | | |
|---|-----------------------------|
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|-----------------------------|

2a. If so, how much were you able to secure and for what ULC event?

Lebanese Club at UCSB has been working with various departments on campus as well as working very closely with the Financial Board of Associated Students, the major funding source on Campus. Last year alone, we were able to secure major amounts of funding for various events. For example, Lebanese Club secured over \$13,000.00 for the UCSB Olympics. We also secured around \$8,000.00 for the Middle Eastern Awareness Week that we hosted. For a smaller event such as our Middle Eastern Party, we were able to secure over \$1,000.00. For a simple movie night and discussion, we were able to secure around \$500.00. We also have departmental ties with the Center of Middle East Studies as well as a personal relationship with the Vice Chancellor, who helped us in the past.

3. Is it possible to have outside vendors serve food and drinks during the day of the workshop?

- | | |
|---|---|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <input checked="" type="checkbox"/> Yes, under certain conditions | <input type="checkbox"/> Not sure, but I intend to find out |



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Conditions: _In the Student Resource Building, outside catering of all sorts is available at all times. In other University owned venues such as corwin pavilion or the HUB, it becomes more difficult to have outside catering. You must prove that UCen Dining services cannot make the food you are requesting

4. Is there a hotel located walking distance (less than half a mile) from the potential convention room to house over 50 LCN subscribing student members?

- Yes No, distance to nearest hotel: 3.0 Miles
- Not sure, but I intend to find out

5. The LCN will require a room that can host 100 people for all of Saturday. Does your University have that capability on the dates you selected?

- Yes No Not sure, but I intend to find out

6. Does your University or College allow alcohol to be served to those over 21 years of age?

- Yes No
- Yes, under certain conditions Not sure, but I intend to find out

Conditions: _____

7. Some workshops might require access to computer labs. Is it possible to reserve the computer lab at your school?

- Yes No
- Yes, under certain conditions Not sure, but I intend to find out

Conditions: _____

8. Can your ULC provide free printing for approximately 100 binders 40 pages thick?

- Yes No Not sure, but I intend to find out



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9. How many ULC members do you estimate will volunteer to serve on the LCN Convention Committee? Three to four meetings will be held and the main purpose of the committee is to physically assist the LCN during the convention.
- 1 2 3 4+ Not sure, but I intend to find out
10. Are there any suitable restaurants around campus where the Award Ceremony could potentially be held?
- Yes, distance to restaurant: 2.5 Miles No
11. Please attach a document to this application listing the rental costs of each of the following items. Please specify whether each cost listed is an actual cost or an estimate.
- a. Speaker systems
 - b. Microphones
 - c. Screen
 - d. Projector
 - e. Room Rental costs
 - f. Refreshments and snacks
12. In a double spaced essay which is no more than 500 words, please explain why you believe your ULC would be best suited to host the LCN Convention. Please attach your proposal to this application. Please also submit a map of your campus and circle the buildings you hope to host the workshops. Photos of each room are also welcome.

Lebanese Club at UCSB
Proposal to Host Convention

Along with the beauty of UCSB's campus as well as the city of Santa Barbara, UCSB has much to offer to both the convention committee as well as the attendees. Hosting the LCN convention at UCSB makes it financially feasible and affordable to the board and attendees while simultaneously providing the best social environment possible.

The largest benefit of hosting the convention at UCSB is the free services we provide. The room rental for the weekend, assuming the beautiful Student Resource Building (SRB) is picked as the location, will be free at all times. The multipurpose room includes a data projector, a screen, a high tech sound system, DVD and mp3 players, four microphones, as well as 100 chairs and 10 tables. All these services are standard with the room rental and will be of no extra charge to LCN. The first floor of the building can also be used as a forum, for free. Previous events held here have ranged from a lecture to a dance party. It has a great atmosphere and can be used in addition to the multipurpose room. There are also individual conference rooms that may be reserved for free if board members wish to have a board meeting. A beautiful patio and gorgeous green lawn are right outside. In addition, students may view our Middle Eastern Resource Center. Adjacent to the multipurpose room is the computer lab-that is also free-which houses over 25 new computers. The parking structure lies right outside the SRB for commuter convenience. The HUB is a great area to host the LCN party, with its club like atmosphere and set up. A five minute walk from the SRB, rental for this room is only \$250 for the night. These affordable services will lessen the financial burden on all.

UCSB is able to secure funding with the university to help pay for costs of the convention. I have already contacted various Associated Students offices and they are excited to help. I have also contacted clubs downtown such as Tonic and Q's about throwing a 'college night' type of event for the LCN convention downtown. They are willing to work with us to make this feasible. While allowing

members to get the feel for Downtown Santa Barbara and State Street, it will also serve as a great community builder for members.

Santa Barbara has a gorgeous downtown with much history, many museums, the beautiful beaches, and breath taking mountains. The airport is five minutes from campus and the train station is only ten minutes away. University transportation may be arranged for members at a feasible price. Many members have already been to or live in LA. Acquainting them with Santa Barbara would be a new experience they would truly enjoy. UCSB Lebanese Club had 100 members attend our first meeting, with at least 20 prospective new active members. Plenty of help is available to make this convention a success. UCSB will provide the best overall experience for attendees, making it the most suitable ULC to host the convention.

RENTAL FEES

EQUIPMENT	SRB (Student Resource Building)	University Owned
SPEAKER SYSTEMS	FREE	\$40.00
MICROPHONES	FREE	FREE (with sound system) \$5 each for 3 or more.
SCREEN	FREE	\$40.00
PROJECTOR	FREE	\$40.00
ROOM RENTAL COSTS	FREE (all units) (including the computer lab)	*conference rooms free for student orgs. *Corwin Pavilion : \$200.00/day *UCEN HUB: \$250.00/day
REFRESHMENTS	(Depends on what is requested: outside catering available)	(depends on what is requested)

**all prices listed above have been confirmed with the university as actual costs.



Transportation and Parking Services

UNIVERSITY OF CALIFORNIA, SANTA BARBARA MAP & DIRECTORY

Parking Regulations

• UCSB Parking Permits required at all times.

Purchase permits from permit dispensers, located throughout campus, or from the Parking Sales Office located in Building #381, off Stadium Road. To vend permit, please follow instructions on the dispenser. Payment options are Visa, MasterCard, cash or campus Access card. Please observe all parking signage as parking violations are subject to citation.

• Monday-Friday from 7:30 a.m. to 5:00 p.m., visitor permits are valid in "Visitor/Student" spaces and parking lots.

• Saturday and Sunday all day, visitor permits are valid in "Faculty", "Staff" and "Visitor/Student" spaces and parking lots except spaces marked "Enforced At All Times", "Reserved" or "Restricted".

For updated parking information please visit our web site @ www.tps.ucsb.edu or call our customer service line at **805-893-5388**



PARKING DESIGNATIONS

Permits required at all times.

- A Faculty
- B1 Residential Students
- B2 Residential Students
- B3 Residential Students
- C Students, Commuters and Visitors
- S Staff
- R Reserved
- V Vendors
- Accessible Parking
- Motorcycles
- Bus Stop
- Coastal Access
- Residence Halls
- Traffic Light
- Parking Meters (available to general public)
- Parking Dispensers
- Parking

SPEED LIMIT 25
Enforced by Radar

Emergency

- For fire, police or medical emergency assistance call **9-911** or use emergency phones (in red boxes).
- UCSB Police Department, Public Safety Building, non-emergency **805-893-3446** (24 hours).
- CSO Escort Service is available by calling **805-893-2000**.